



Tuition/Fee Payment Options

At FLLC we offer three payment options:

1. Weekly or monthly auto draft payments

- Weekly payments are processed by the director every Friday
- Monthly payments are processed by the director on the 2nd Friday of every month.
- An authorization form must be completed and returned to the director in order to participate. Auto draft payments may be made via checking account or debit/credit card (\$20/month processing fee).
- A \$10 fee is assessed for any declined/returned payments.

2. Online payments made at your convenience

- An authorization form must be completed and returned to the director. Once you have received your registration link, you will have online access to make payments at any time.
- You may make payments using your checking account (entered by the director) or debit/credit card (\$20/month processing fee) which you will input once you have set up your tuition express account.
- A \$10 fee is assessed for any declined/returned payments.

3. Weekly or monthly payments by check or money order

- There is a tuition box next to the office.
- Cash is NOT accepted for tuition payments.
- Weekly payments are due by Friday at 6 PM or a \$10 late fee will be assessed.
- Monthly payments are due by the 2nd Friday of the month at 6 PM or a \$10 late fee will be assessed.
- If a check is returned there is a \$30 fee.

Please feel free to contact Charla Heersche, FLLC Director, with any questions, 859-268-0108 or childcare@faithlutheranchurch.com.

Updated by Charla Heersche, Feb 2018